

RESTRICTED

SECURITY INFORMATION

2 April 1952

MEMORANDUM FOR: Deputy Director (Administration)

FROM : Comptroller

SUBJECT : Additional Withholding of Tax from Salaries
Upon Agreement by Employer and Employee

1. Attached hereto as Tab-A is Bureau of the Budget Circular No. A-26 which provides that employees may have additional tax withheld from their salaries by decreasing the number of exemptions claimed for tax withholding purposes, and by having additional deductions made in multiples of \$5.00 per pay period.

2. Attached as Tab-B is a proposed Agency notice setting forth the provisions of Circular A-26 and advising employees how they may request additional tax withholdings from their salaries.

3. It is recommended that Tab-B be approved for publication and release.

E. R. SAUNDERS

Attachments

FPB:cmw

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